



MARTIS CAMP COMMUNITY FOUNDATION GRANT APPLICATION

COMMUNITY
Foundation

Project Title

Date of Application

Please attach formal letter of request with this form.

ORGANIZATION INFORMATION

Name of Organization or Individual

Primary Contact

Address

City

State

Zip

Telephone Number

Email Address

Executive Director (If Applicable)

Fiscal Sponsor (If Applicable)

501 (c) (3)

Business Tax ID or Individual Social Security #

PROJECT DESCRIPTION

For Project Summary, please include a formal letter of request. Instructions attached.

Project Name

Project Location

Project Beneficiary/Population

Project Start/End Dates & Times

Which of the Martis Camp Community Foundation focus areas will be served by your project or program?

You may select more than one.

Education

Human Services

Youth Development

Recreation

What type of funding request will you be making?

New Project/Program

Support of Existing Project/Programs

Capacity Building/Operations Support

FUNDING REQUEST

\$ _____
Amount Requested

\$ _____
Total Project Cost

\$ _____
Annual Operating Budget

Signature of Proposer or Authorized Agent

Signature of Board President

FORMAL LETTER OF REQUEST INSTRUCTIONS

- Your letter should be no more than 3 pages in length.
- It should briefly provide an overview of your organization's mission, history and key activities/programs.
- It should clearly state the purpose of the requested funds and identify how they will serve one or more of the 4 focus areas of the MCCF (as listed on the application and described on our website).
- It should describe the anticipated benefits or outcomes that the target population will gain from your project or program. And it should mention how your organization will track and evaluate these benefits/outcomes.
- It should also highlight any supplemental or matching funds, as well as any partnerships that will be supporting your efforts.
- And finally, in addition to your completed application and formal letter of request, please submit the following supporting documents:
 1. A recent P&L for your organization
 2. A list of all current Board members
 3. A copy of your 501(c)(3) letter